

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: Field Work I

Code No.: ED 109

Program: EARLY CHILDHOOD EDUCATION (E.C.E.)

Semester: FIRST

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Author: J. BENNETT, B. BROWNING, K. NIELSEN, D. GRAY

New: _____ Revision: X

APPROVED:

H. DeGuzman

DATE:

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COURSE DESCRIPTION

This course is designed to prepare students for a career in the teaching of the caring for preschool children. Students, by obtaining experiences in various placements, are helped to relate theory to practice and to develop the ability to form relationships with preschool children, their parents and other adults in the field.

GOALS - Semester I

1. To evaluate the student's personal qualities and general suitability as a potential teacher.
- 2,. To help the student develop an awareness of preschool programming and show self-confidence and enjoyment in preschool settings.
3. To develop in the student an awareness of various safety and health hazards in preschool setting.
4. To show an ability to interact effectively with preschool children.

OBJECTIVES - Semester I

1. The student will demonstrate such personal qualities as reliability, good health and stamina, a professional appearance and attitude, initiative, dependability, responsibility, and a beginning awareness of the needs of preschool children.
2. The student will demonstrate an ability to be flexible in responding to changes in routines and schedules in a preschool programme.
3. the student will acquire an awareness of various safety and health hazards which might arise in a preschool centre. Good common sense is essential.
4. The student will develop an ability to look objectively and realistically at his/her own performance and progress.

METHODOLOGY

Field placement consists of one day per week in an assigned preschool setting plus at least one full week placement in the College's demonstration Child Development Centre (C.D.C.).

A one week block at the beginning of the student's assigned placement will aid in the student's assimilation into the programme as an effective co-worker.

At the beginning of the placement, the student will be given a list of "Minimum Placement Requirements", a brief description of the specific day nursery's program, and any additional requirements of the centre. The student will schedule activity requirements of the placement. These dates are to be noted on the student's timesheet and posted at the placement. The supervisor will place her initial next to the date once the activity has been completed. If the activities are not completed as scheduled, this will be noted as well.

Guidelines for professionalism and fulfilling responsibilities must be followed.

The student will take responsibility for keeping an accurate record of hours worked and completed "activity requirements", at each placement and for completing the established procedures for evaluation of progress at mid-term and at the end of the placement.

EVALUATION PROCEDURES

1. a) At the beginning of the placement, present the supervisor with the appropriate completed forms including: Time Sheet (listing expected dates of placement), Introductory Sheet (detailing student needs), and a signed "Progress Review Form".
b) Make arrangements for carrying out minimum placement requirements and put scheduled dates on time sheet
c) Have appropriate activity forms completed and initialed by the field seminar teacher and submit to the placement one week prior to scheduled presentation date
d) Request on-going feedback from the placement staff/supervisor
e) At midterm and end of term submit a completed form one week prior to the scheduled evaluation date
f) Discuss the evaluation comments with the placement supervisor and sign the evaluation form in her presence. (Your signature means that you agree with the evaluation).
g) If you disagree with any part of the evaluation, your reasons are to be written down on the form with your signature next to your comments.

2. The student has three days sick leave per year and any time missed other than this is to be made up on her/his own time, scheduled through the field supervisor. The student must take responsibility to notify his/her placement when unable to report in at the scheduled time. If the contact person is not notified of an absence, then a penalty of one week make-up per day missed will apply.

3. Students on a one week block in the C.D.C. must schedule a meeting with the assistant supervisor the week prior to the scheduled block week. Calls to set up the meeting time must be made on the Monday between 11:30 a.m. and 1:00 p.m. The purpose of the meeting is to discuss requirements for the block placement and to schedule activities. If this procedure is not followed then the student will not be able to complete the block and will consequently lose 25% of the semester's field work grade. Exceptions will only be made in extreme extenuating circumstances.
4. If an evaluation is not satisfactory and/or an "R" grade is received, that segment or semester must be repeated. If an "R" is received, the placement hours accumulated will not be counted in the student's total and must be repeated. The student must successfully complete Semester I and the corresponding Integrative Seminar (ED 115) to be eligible for Semester II Fieldwork.

GRADING - Semester I

- A+ - Consistently outstanding performance
- A - Exceptional integration of theory and practice
- B - Average competence
- C - Minimal performance
- X - As per College Policy
- R - "Repeat" - indicated failure to meet required competency level of that semester and field work course must be repeated.
- W - Withdrawal from course after the "drop deadline".